

Member Management










How do I add a member type?

To add a member type, follow these steps:

- 1. Go to the Admin Tools tab at the top.
- 2. Go to Organization Settings under the Organization Management heading.
- 3. Scroll down to the Member Types heading.
- 4. Click on the green Add Member Type button.

Member Types

ADD MEMBER TYPE

| Name | |
|--|---|
| Main Member |   |
| Executive |   |
| Alternate |   |
| Editor  |   |

- 5. Give your new member type a name.
- 6. Click on the green Add button. If you no longer want to add a new member type, click on the gray Cancel button.

Member Type Name *

ADD

CANCEL

Didn't find what you're looking for? [Contact Biznomos Support](#) online or call toll-free at [1-800-232-3989](tel:1-800-232-3989) for additional help.

Unique solution ID: #1019
Author: n/a
Last update: 2024-05-29 19:19