


# Member Management

## How do I log in as a different member of my organization?

Only admin members can log in as different members of your organization. To log in as a different member of your organization, follow these steps:

- 1. Go to the Admin Tools at the top.
- 2. Go to Member Management under the Organization Management heading.
- 3. Select the company you'd like to log in as:
  - a. Scroll down to find the company you're looking for.
  - b. Search via the search bar in the top right corner.















- c. Filter results by Member Type by expanding the Advanced Options arrow.

Member Type

All

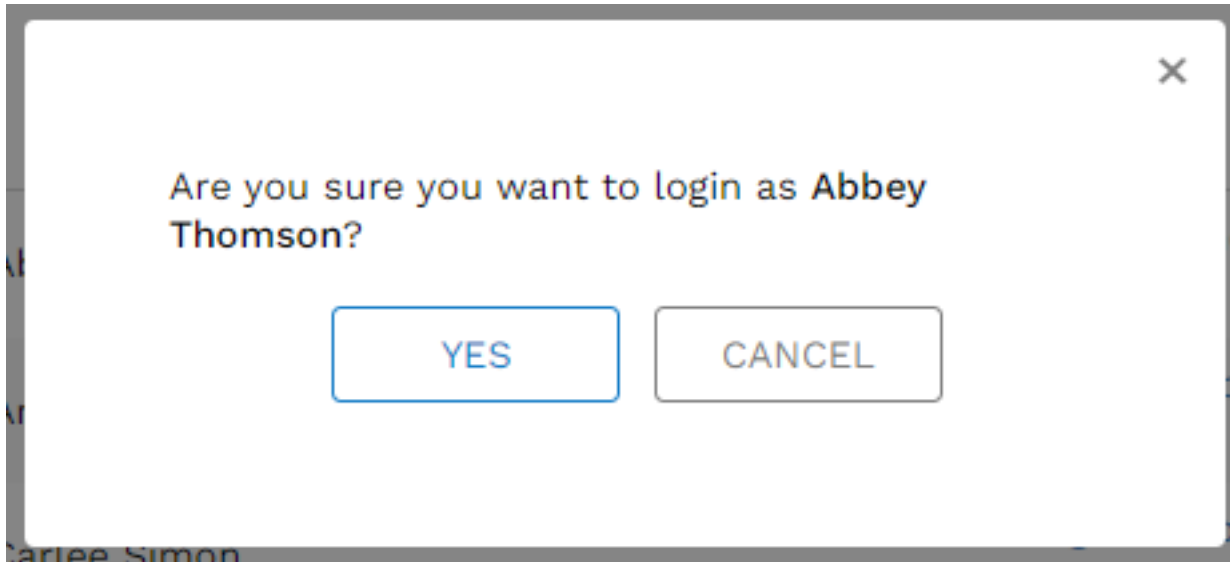
^ HIDE ADVANCED OPTIONS

- 4. Click on the purple key icon in between the red trash bin and the yellow pencil icon on the right of the member's Contact Info.

Name		Contact Info	
	Abbey Thomson	<a href="mailto:abbeythomson@demo.biznomos.com">abbeythomson@demo.biznomos.com</a> 1 (234) 567-8900	  
	Anthony Rollins	<a href="mailto:anthonyrollins@demo.biznomos.com">anthonyrollins@demo.biznomos.com</a> 1 (234) 567-8900	  
	Carlee Simon	<a href="mailto:carleesimon@demo.biznomos.com">carleesimon@demo.biznomos.com</a> 1 (234) 567-8900	  

- 5. Click on the blue Yes button to confirm that you'd like to log in as the selected member. If not, click on the gray Cancel button and select the member you'd like to log in as.

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Didn't find what you're looking for? [Contact Biznomos Support](#) online or call toll-free at [1-800-232-3989](tel:1-800-232-3989) for additional help.

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