Calendar App Integrations

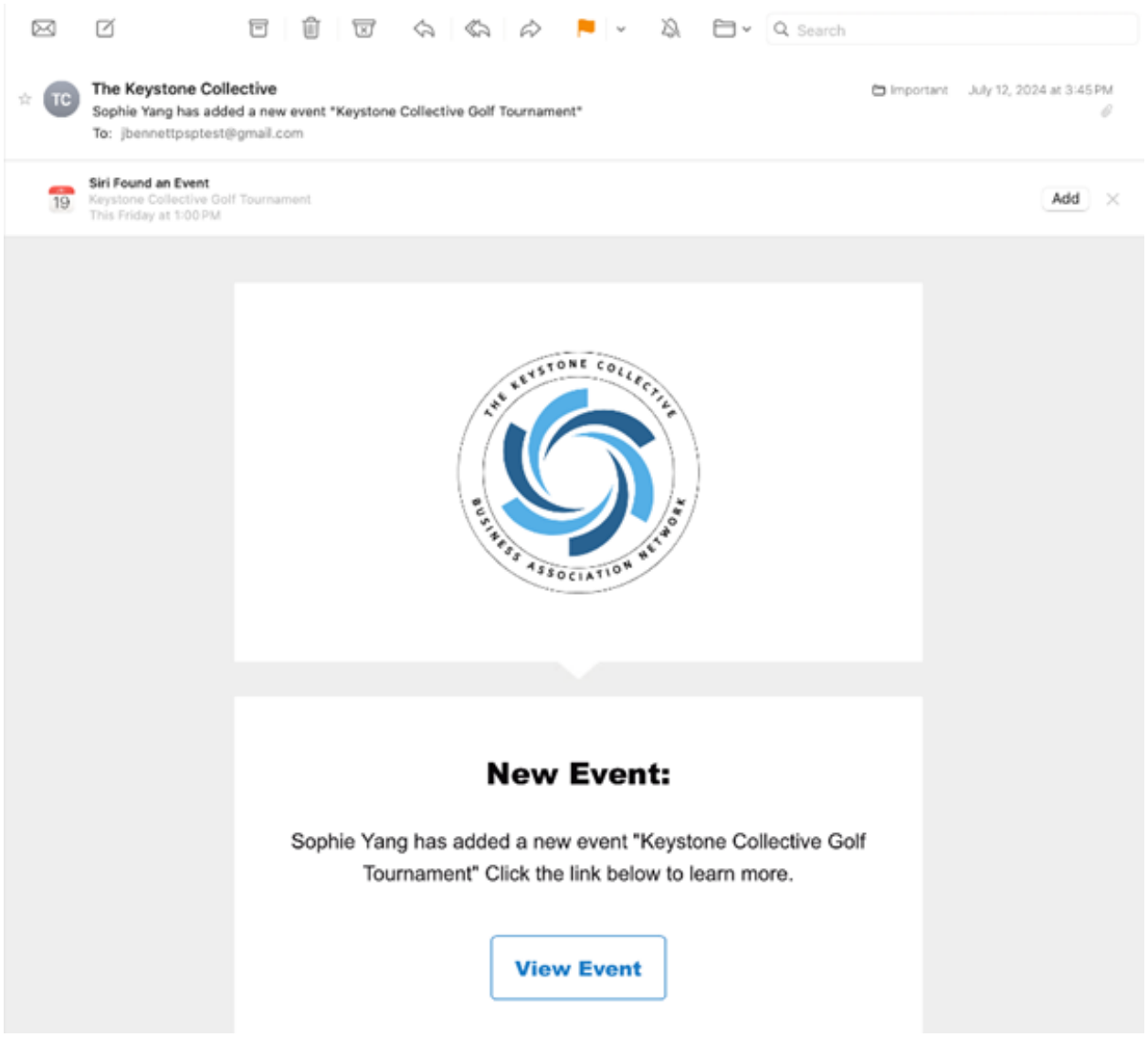
How do I add an event to my Apple Calendar from my Apple mail app?

To integrate association group events into your Apple Calendar from your desktop, follow these steps:

*If you're an admin member creating the event, please select the option to notify members as integrating events into Apple Calendar will come directly from the email notification.

1. Open the event notification in your Apple Mail app.

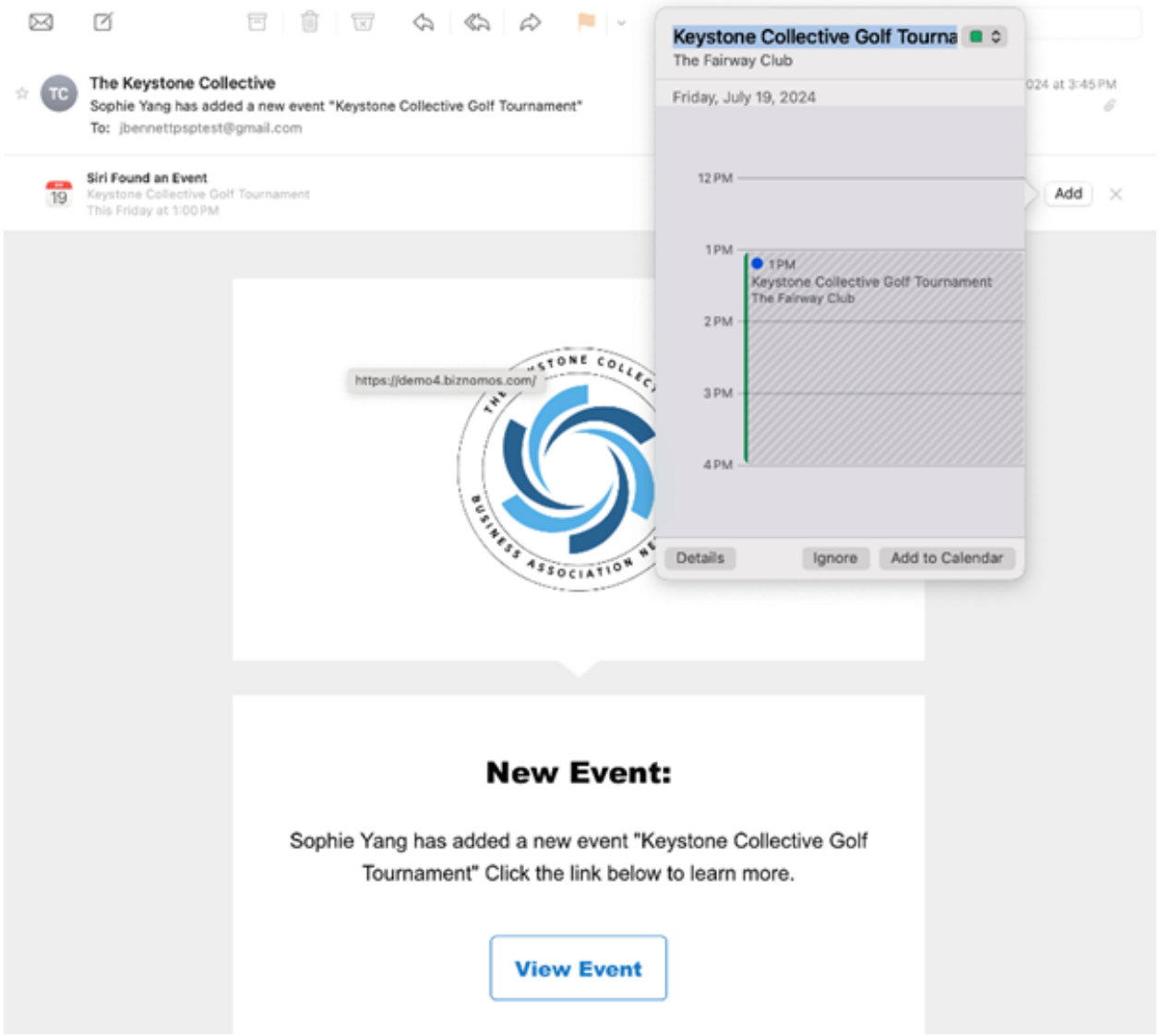
2. At the top of the email, click on Add beside the Siri Found an Event pop-up.



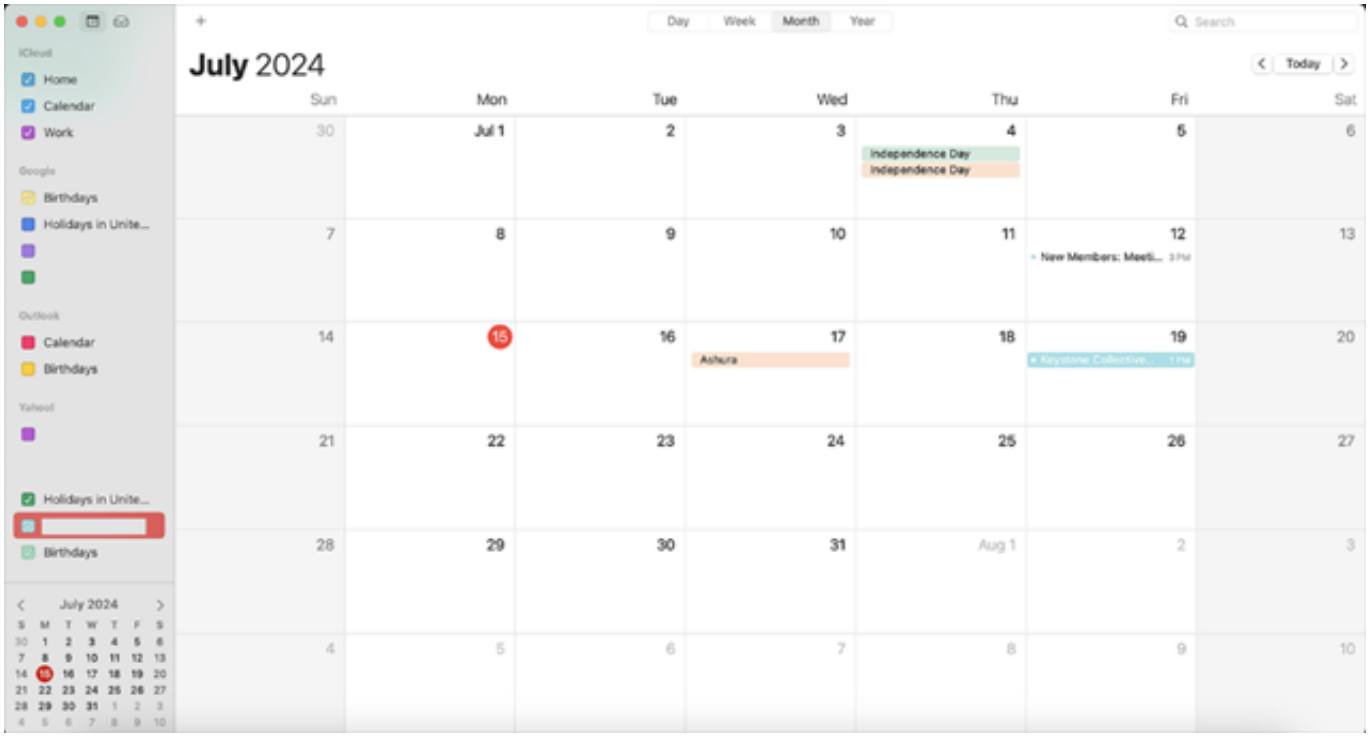
3. Click on Add to Calendar.

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Calendar App Integrations



4. Then you'll see the event in your Apple Calendar.



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*Please note that changes to the event in Biznomos will not reflect on Apple Calendar, so they must be manually changed by editing the event manually in Apple Calendar.

To integrate association group events into your Apple Calendar from your iPhone, follow these steps:

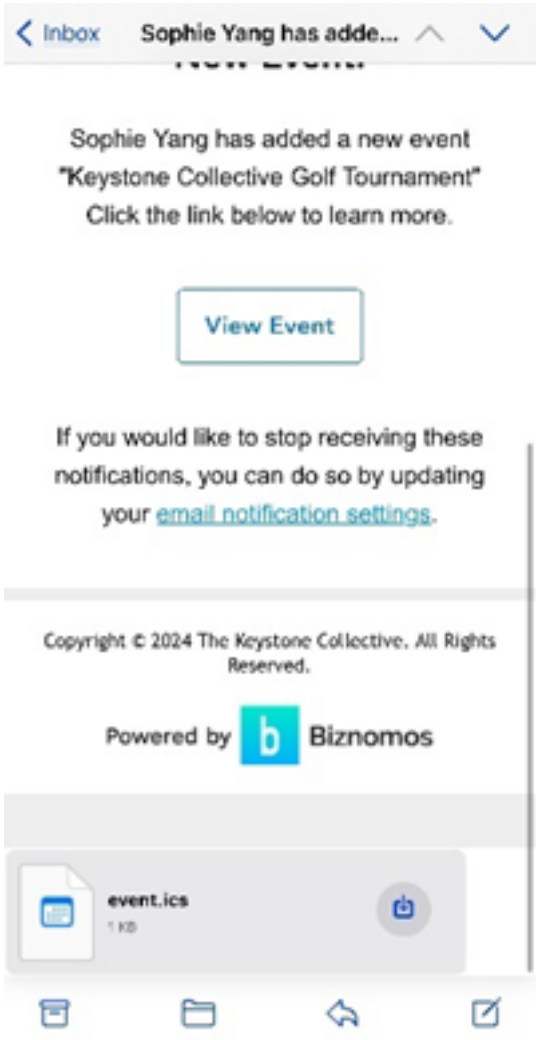
*If you're an admin member creating the event, please select the option to notify members as integrating events into Apple Calendar will come directly from the email notification.

1. Open the event notification email in your Apple Mail app.



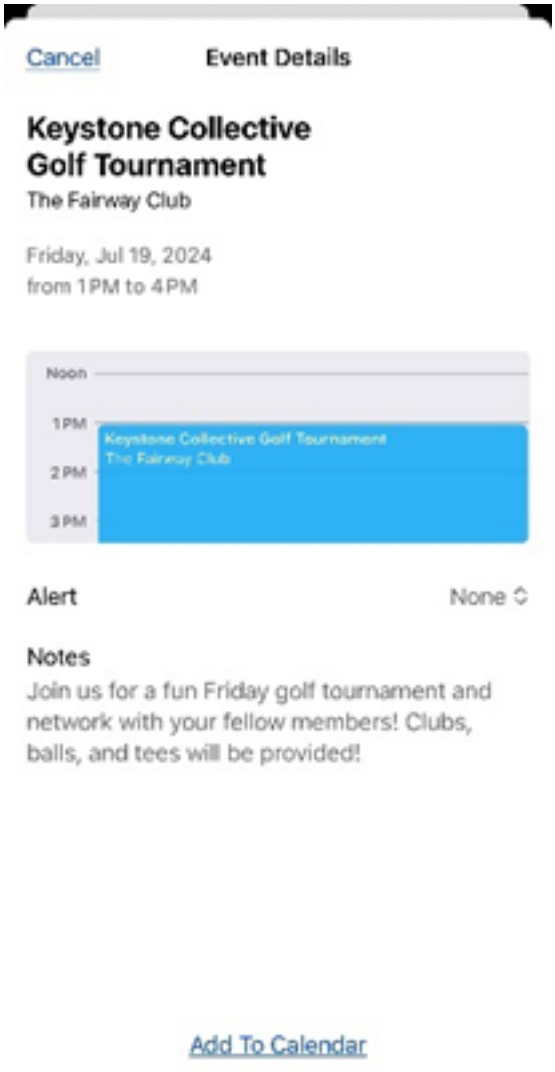
2. At the bottom of the email, click on the download icon on the .ics file.

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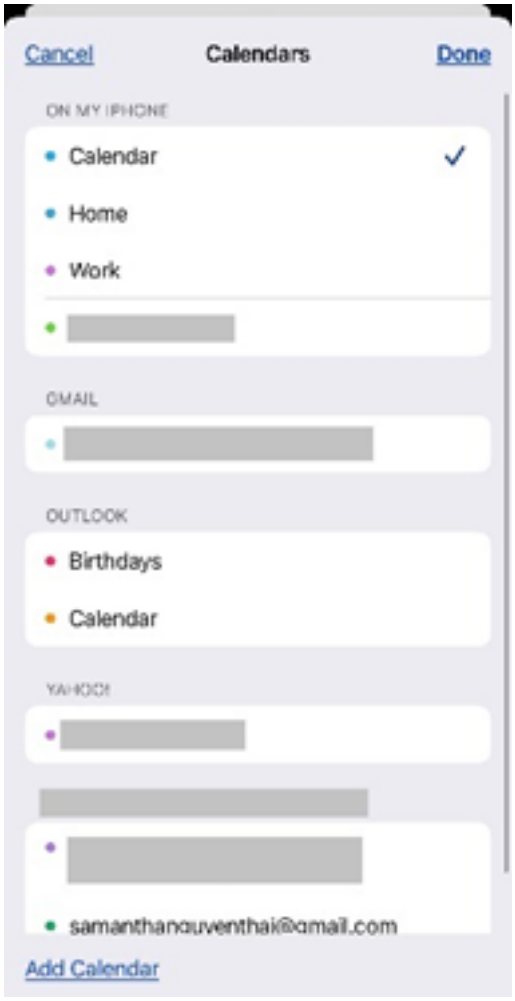
3. Click on Add to Calendar.

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4. Click on Done.

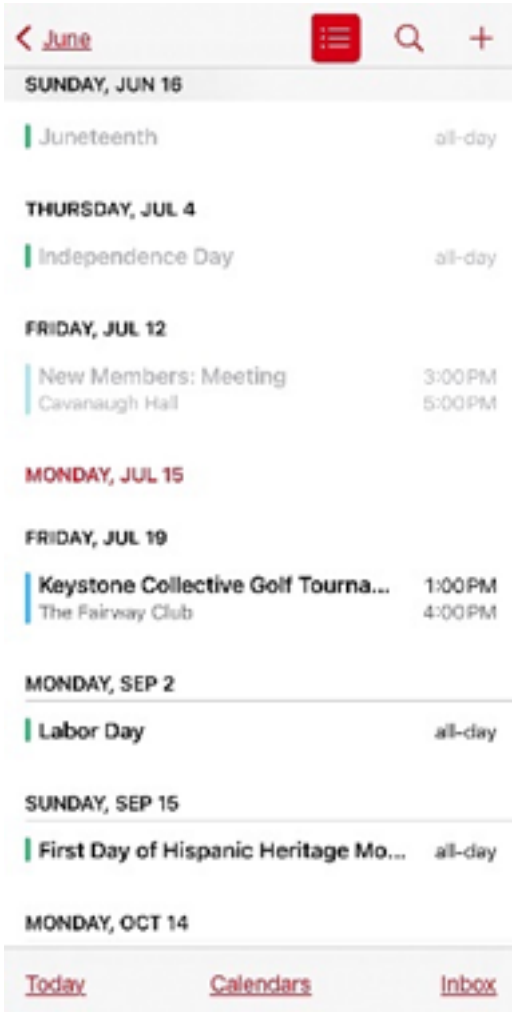
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5. Then you'll see the event in your Apple Calendar.

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*Please note that changes to the event in Biznomos will not reflect on Apple Calendar, so they must be manually changed by editing the event manually in Apple Calendar.

Didn't find what you're looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

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Author: n/a
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