Calendar App Integrations

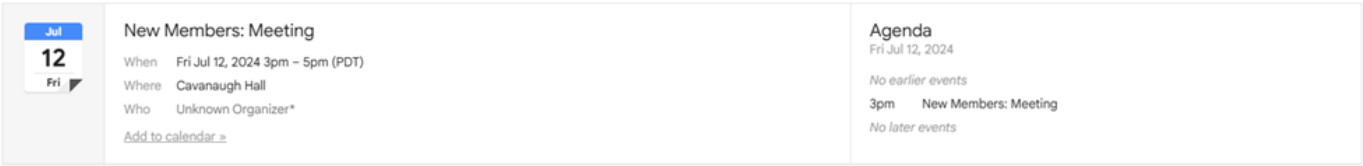
How do I add an event to my Google Calendar from my Gmail account?

To integrate association group events into your Google Calendar from your desktop, follow these steps:

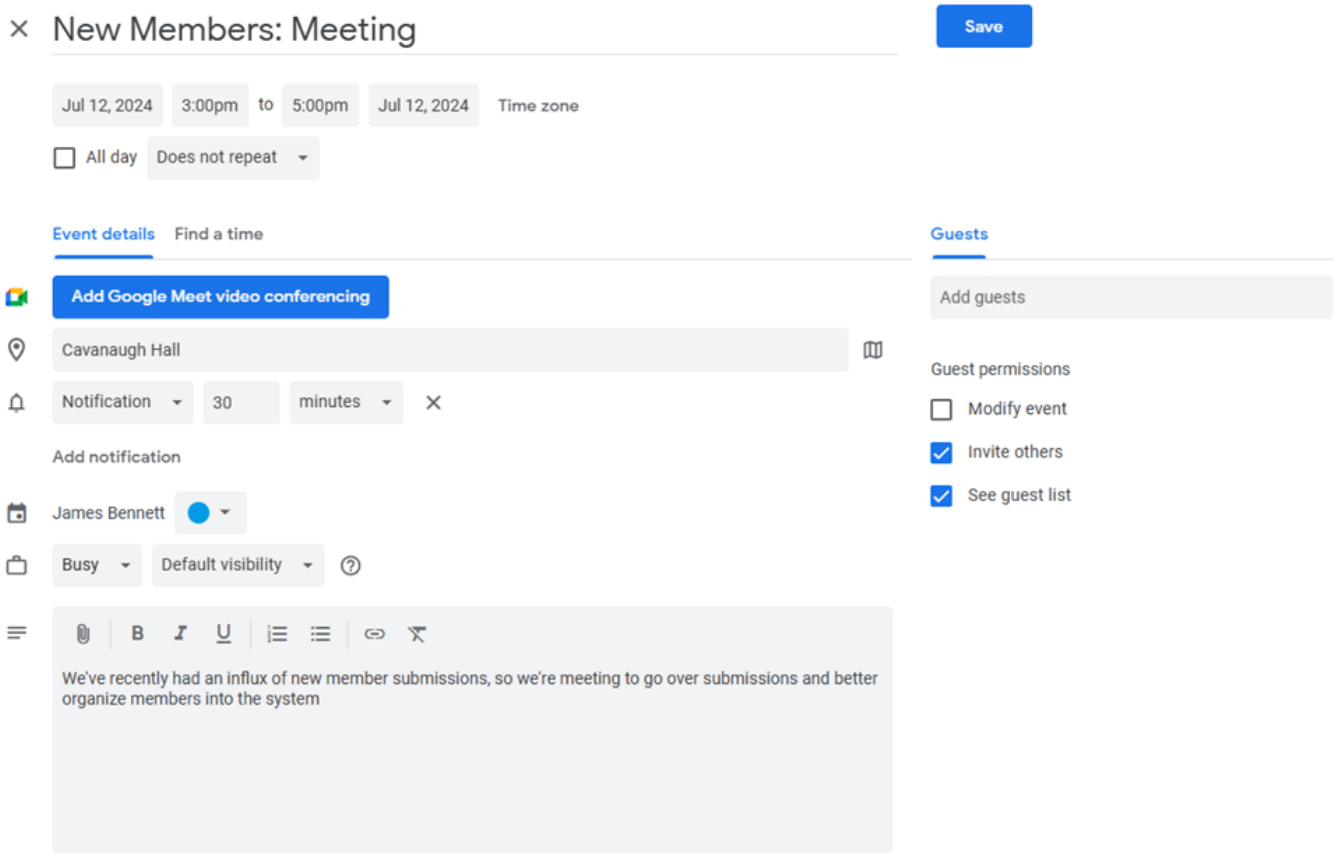
*If you're an admin member creating the event, please select the option to notify members as integrating events into Google Calendar will come directly from the email notification.

1. Open the event notification email in your Gmail account.

2. At the top of your email, click on the Add to Calendar button.



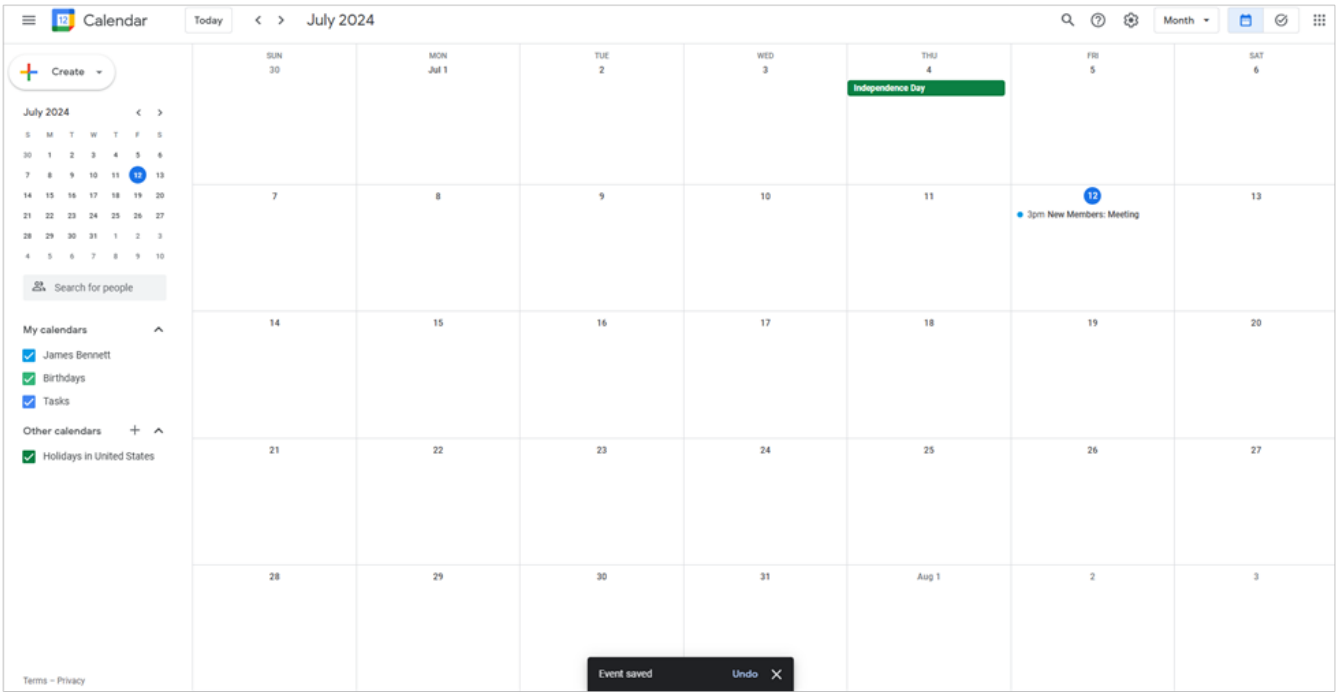
3. It will then open the event in a new tab in your Google Calendar. Click on Save.



4. Then you'll see the event in your Google Calendar.

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Calendar App Integrations



*Please note that changes to the event in Biznomos will not reflect on Google Calendar, so they must be manually changed by editing the event manually in Google Calendar.

Didn't find what you're looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

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