

Image Collection Management

How do I delete an image from my website's image collection?

To delete an image from your website's image collection, follow these steps:

1. Go to the Admin Tools tab at the top.
2. Go to Image Collection under the Web Builder heading.
3. To find the image you'd like to view:
 - a. Search using the file name via the search bar.
 - b. Filter results by the date and/or image type by expanding the Show Advanced Options arrow.

Image Collection 

[ADD IMAGE\(S\)](#) ^ HIDE ADVANCED OPTIONS

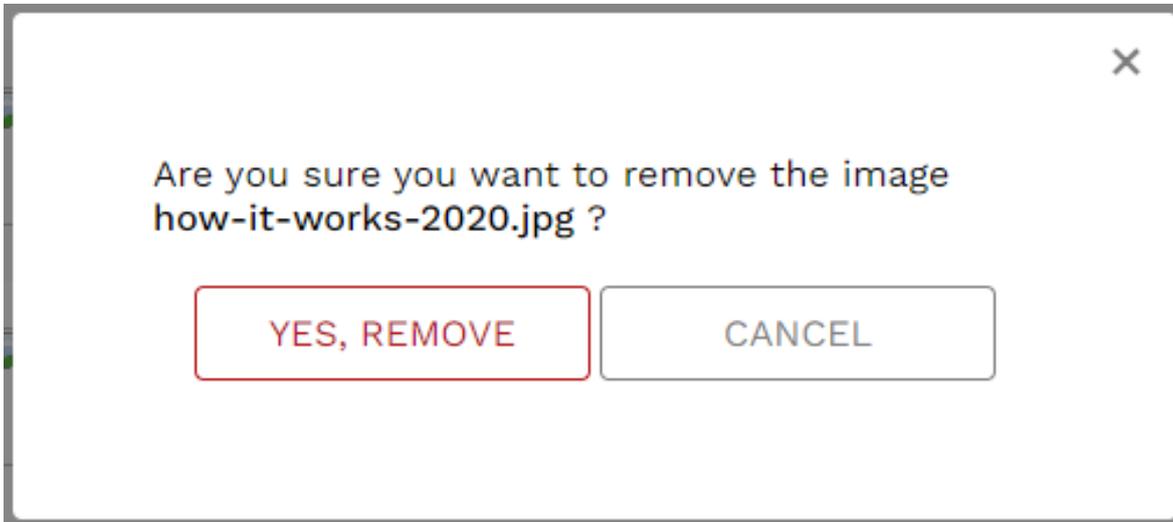
From  **To**  **Image Type**  **Results per page** 

4. Click the red Delete button underneath the image you'd like to delete.

<input type="checkbox"/>	Name	Date/Time ▼
<input type="checkbox"/>	 img-our-story-2022.jpg Delete View	02/11/24 at 8:51 PM
<input type="checkbox"/>	 how-it-works-2020.jpg Delete View	02/11/24 at 8:51 PM

5. Click on the red Yes, Remove button. If you've selected the wrong image or no longer want to remove an image, click on the gray Cancel button.

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Didn't find what you're looking for? [Contact Biznomos Support](#) online or call toll-free at [1-800-232-3989](tel:1-800-232-3989) for additional help.

Unique solution ID: #1062

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Last update: 2024-06-04 17:41