


# Image Collection Management





## How do I delete an image from my website's image collection?

To delete an image from your website's image collection, follow these steps:



1. Go to the Admin Tools tab at the top.
2. Go to Image Collection under the Web Builder heading.
3. To find the image you'd like to view:
  - a. Search using the file name via the search bar.
  - b. Filter results by the date and/or image type by expanding the Show Advanced Options arrow.

**Image Collection**  

[ADD IMAGE\(S\)](#) ^ HIDE ADVANCED OPTIONS

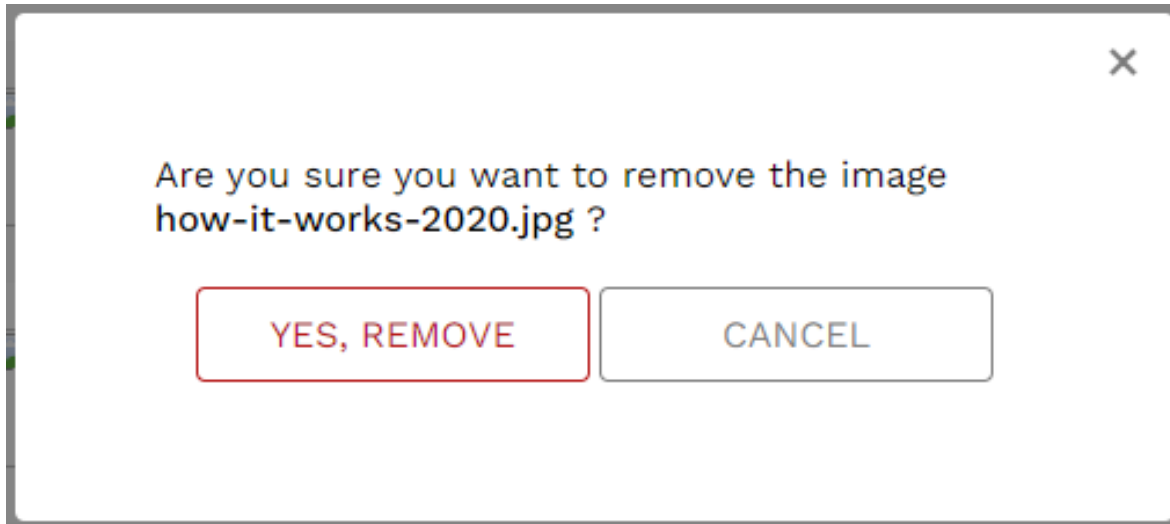
**From**   **To**   **Image Type**   **Results per page**  

4. Click the red Delete button underneath the image you'd like to delete.

<input type="checkbox"/>	Name	Date/Time ▼
<input type="checkbox"/>	 <b>img-our-story-2022.jpg</b> <a href="#">Delete</a>   <a href="#">View</a>	02/11/24 at 8:51 PM
<input type="checkbox"/>	 <b>how-it-works-2020.jpg</b> <a href="#">Delete</a>   <a href="#">View</a>	02/11/24 at 8:51 PM

5. Click on the red Yes, Remove button. If you've selected the wrong image or no longer want to remove an image, click on the gray Cancel button.

# Image Collection Management



Didn't find what you're looking for? [Contact Biznomos Support](#) online or call toll-free at [1-800-232-3989](tel:1-800-232-3989) for additional help.

Unique solution ID: #1062

Author: n/a

Last update: 2024-06-04 17:41