Image Collection Management

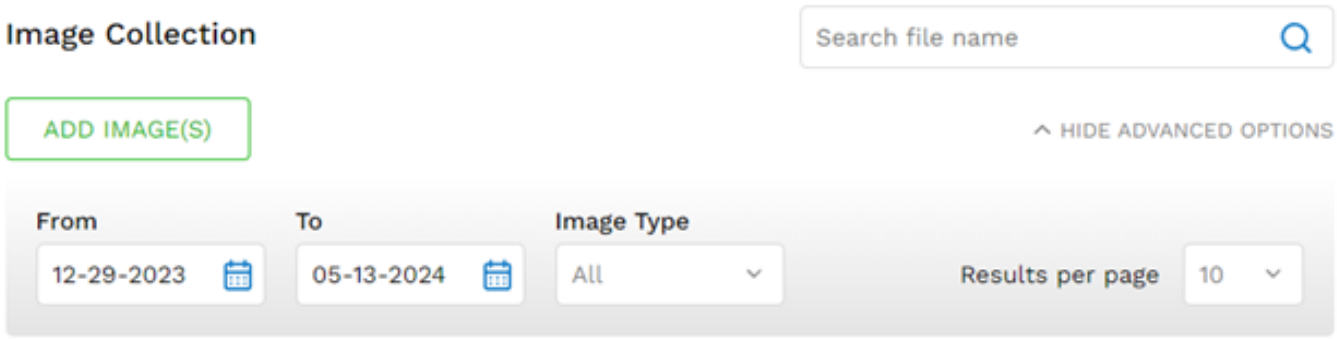
How do I delete an image from my website's image collection?

To delete an image from your website's image collection, follow these steps:

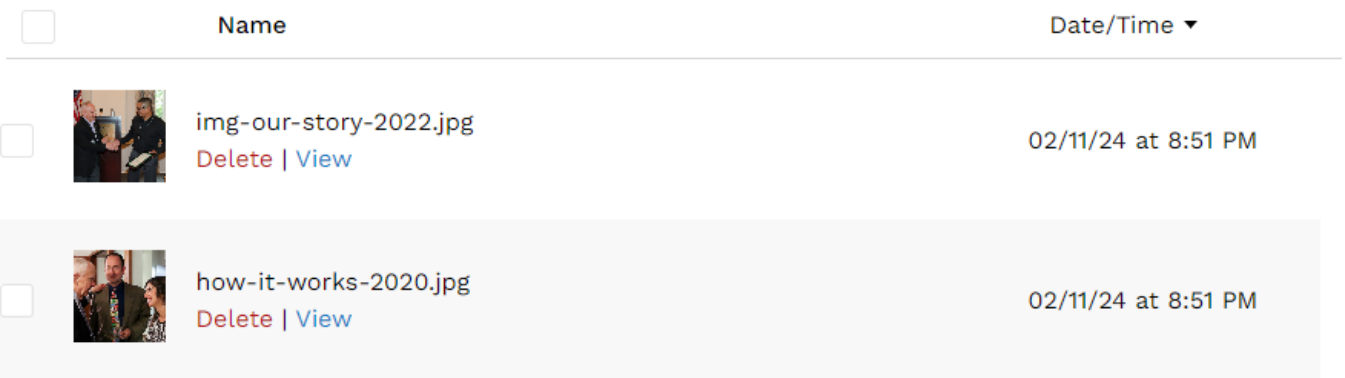
1. Go to the Admin Tools tab at the top.
2. Go to Image Collection under the Web Builder heading.
3. To find the image you'd like to view:

a. Search using the file name via the search bar.

b. Filter results by the date and/or image type by expanding the Show Advanced Options arrow.



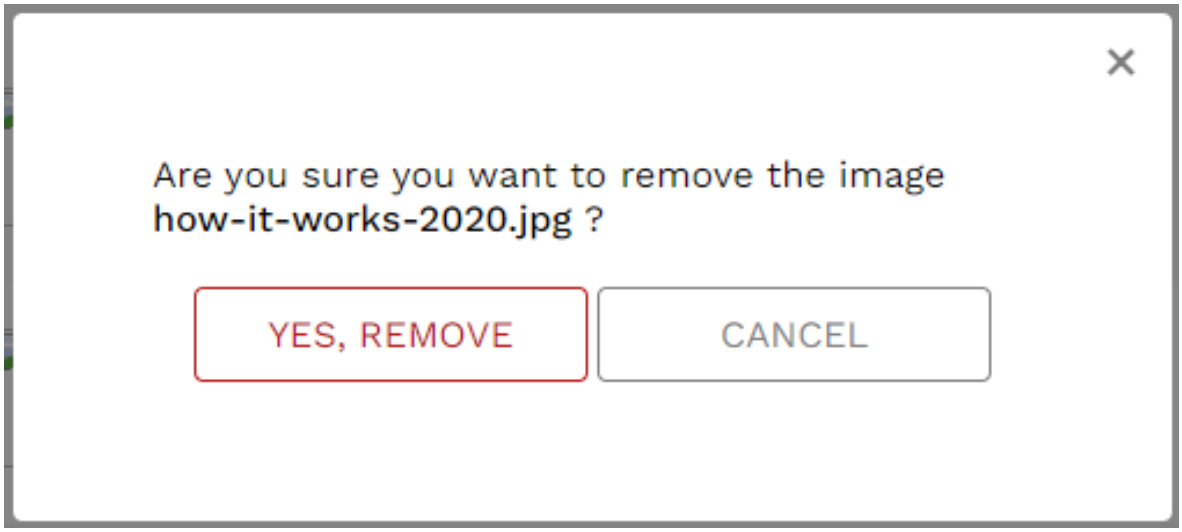
4. Click the red Delete button underneath the image you'd like to delete.



5. Click on the red Yes, Remove button. If you've selected the wrong image or no longer want to remove an image, click on the gray Cancel button.

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Didn't find what you’re looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

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