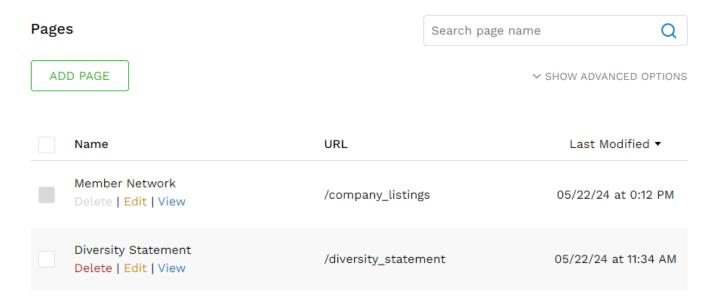
Website Page Management

How do I add a page to my website?

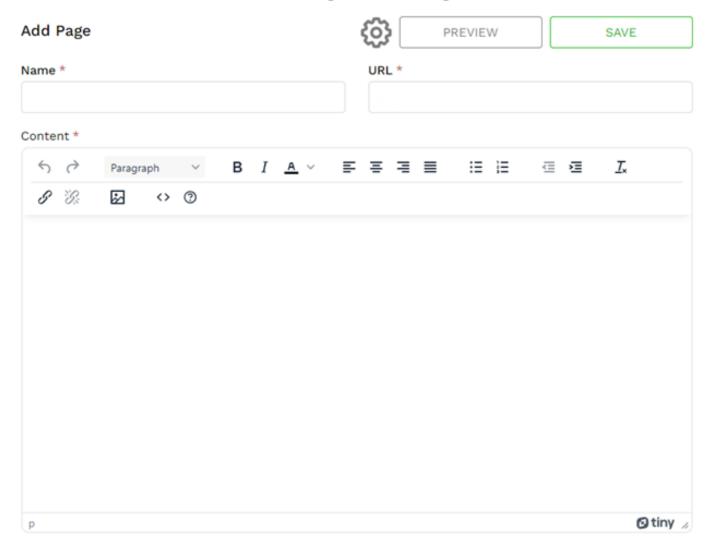
To add a page to your website, follow these steps:

- 1. Go to the Admin Tools tab at the top.
- 2. Go to Pages under the Web Builder heading.
- 3. Click on the green Add Page button.

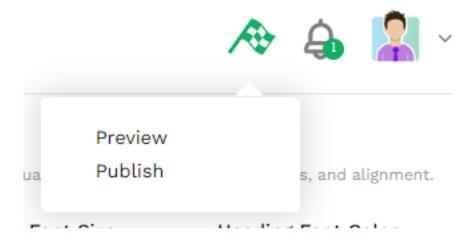


- 4. Fill in the following fields for your new website page:
- a. Name
- b. URL-will already include your Biznomos URL, so you'll just need to add the URL extension.
- c. Content
- 5. To preview your new page, click on the gray Preview button.
- 6. Once you're happy with the content of your new page, click on the green Save button.

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7. To publish changes, click on the green checkered flag icon beside your notification bell icon and select Publish. All changes must be published to be shown on the public-facing website.



Didn't find what you're looking for? <u>Contact Biznomos Support</u> online or call toll-free at <u>1-800-232-3989</u> for additional help.

Unique solution ID: #1052

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Last update: 2024-05-29 23:03