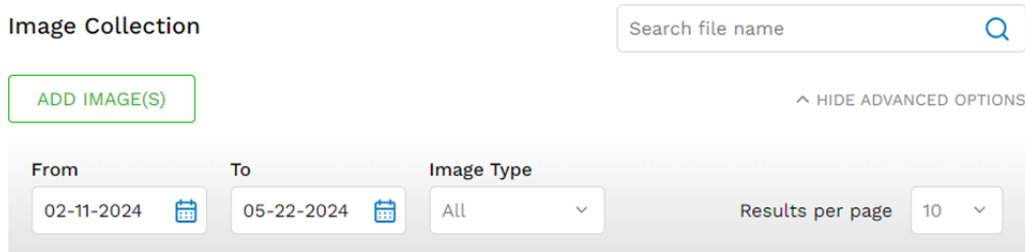# Build Your Organization Website
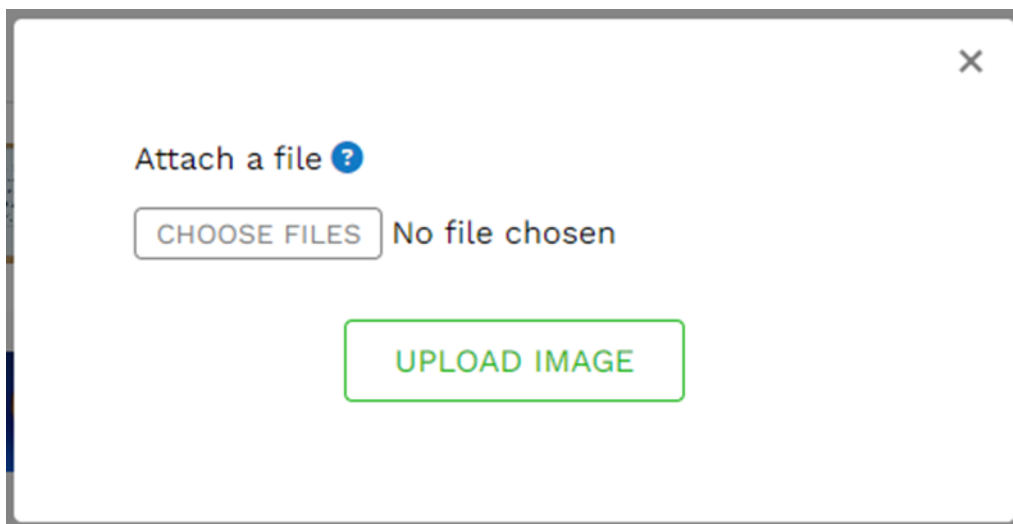
How do I add image files?

To add image files, follow these steps:

1. Go to the Admin Tools tab at the top.

2. Go to Image Collection under the Web Builder heading.

3. Click on the green Add Image(s) button. Supported file types include .jpg, .png, and .gif with a max file size of 10MB.

4. Click on the gray Choose Files button to attach an image file or multiple image files.

5. Click on the green Upload Image.

Didn't find what you're looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

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