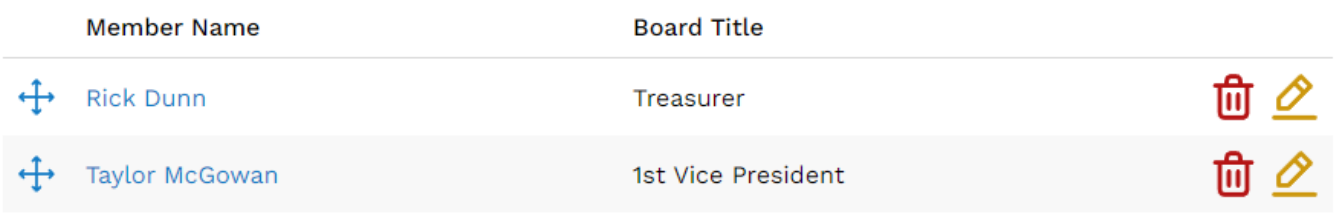
Board Position Management

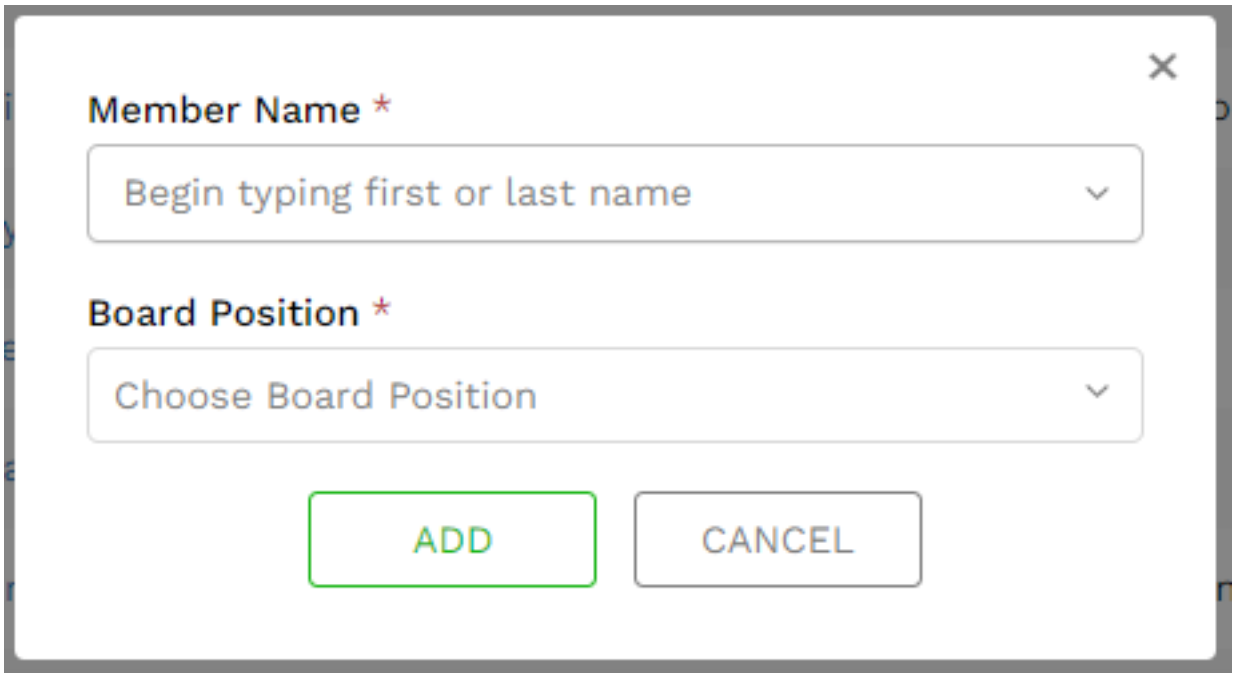
How do I change the board member holding a board position or the board position a board member is holding?

To change the board member holding a board position or to change the board position a board member is holding, follow these steps:

1. Go to the Admin Tools tab at the top.
2. Go to Board of Directors under the Organization Management heading.
3. Click on the yellow pencil icon on the board position you'd like to change.



4. Change either the Board Position and/or the Member with the drop-down menus.
5. Once finished, click on the green Update Board Member button.



Didn't find what you're looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

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