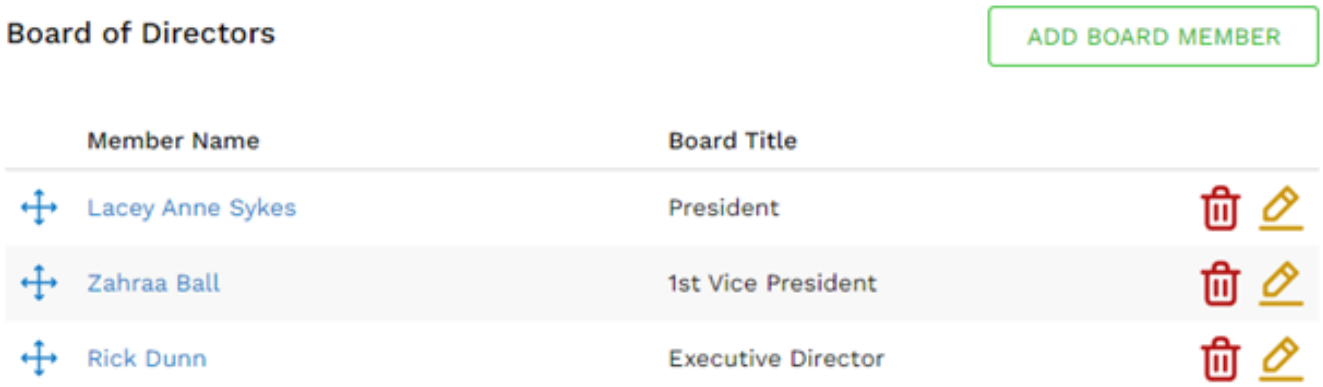
Board Position Management

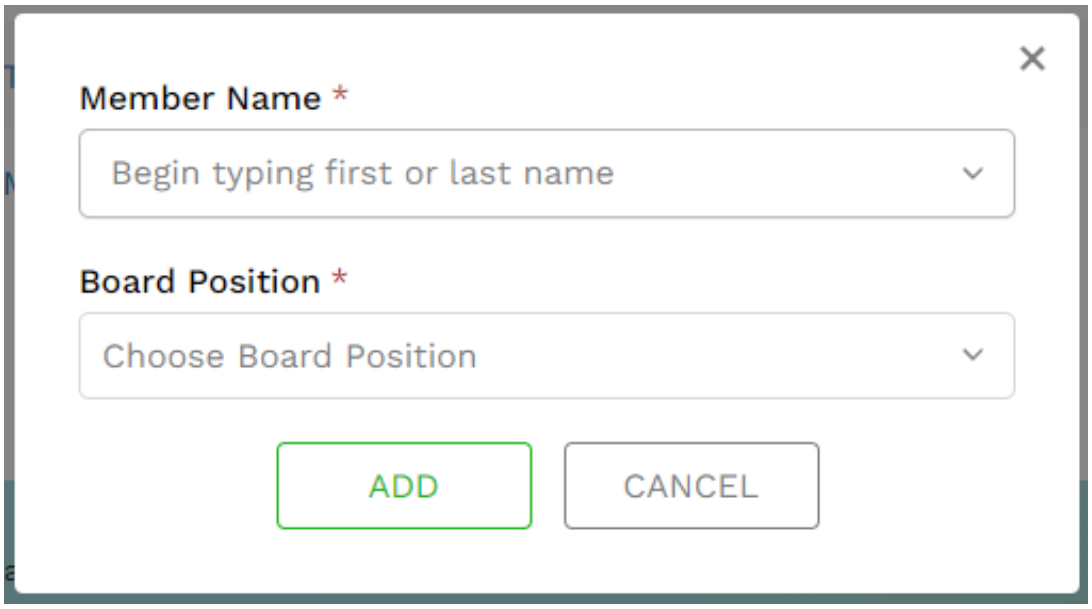
How do I add a board member?

To add a board member, follow these steps:

1. Go to the Admin Tools tab at the top.
2. Go to Board of Directors under the Organization Management heading.
3. Click on the green Add Board Member button.



4. Select a member from your organization either by typing in the member's first or last name or using the drop-down menu to select a member.
5. Select a board position with the drop-down menu – it will only show board positions that aren't already filled.
6. Click on the green Add button. If you no longer want to add a new board member, click on the gray Cancel button.



Didn't find what you're looking for? Contact Biznomos Support online or call toll-free at 1-800-232-3989 for additional help.

Unique solution ID: #1025
Author: n/a

© 2026 Koji <koji.kiyokawa@pspinc.com> | 10-30-2026 06:41 PM

Board Position Management

Last update: 2024-05-29 19:23

© 2026 Koji <koji.kiyokawa@pspinc.com> | 10-30-2026 06:41 PM

URL: https://help.biznomos.com/content/10/26/en/how-do-i-add-a-board-member.html